



<b>REF NO:</b>	Policies
<b>ISSUE:</b>	3
<b>DATE:</b>	05.13.19

**Title: Policies**

### Health and Safety Policy Statement

The Company recognises its statutory obligations to maintain standards of safety at allocations, which will protect its employees in every respect of their work in relations to plant, equipment and workplaces and for continuously maintaining an initiative to ensure that these obligations are fulfilled within the resources of management and the law. Policies and procedures are in place to meet the requirements of the Health and Safety at Work Act / ISO 9001: 2015 and ISO 45001:2017. The Company also recognises its commitment to the prevention of injury and ill health to its employees and visitors, fulfil its commitment to legal and other requirements. It is considered essential in the interests of all employees that they should observe and maintain the safety standards laid down.

The management are committed to continuous improvements in health & safety performance. Generally, management and employees will be required to co-operate to maintain the health & safety at work of the workforce by observation of approved practices and procedures, for improved standards of protection for all persons using the premises.

The promotion of Health and Safety measures is regarded as a mutual objective for management and employees at all levels

Therefore, management will:-

- Commitment to continually improve occupational health & safety performance by establishing an objectives and targets programme which is monitored and actioned.
- Commitment to eliminate occupational health & safety risks by taking effective preventative and protective measures.
- Provide and maintain safe and healthy working conditions in accordance with the relevant statutory requirements.
- Provide integrated safety / job training for all new or unskilled employees and additional special safety training for all employees where appropriate.
- Provide all necessary safety devices and protective equipment and supervise their uses.
- Maintain a constant and continuing interest in all aspects of safety in particular by introducing and monitoring safety procedures, stimulating joint consultation and involving employees and their representative's wherever possible.

Employees have a duty to co-operate in the operation of this policy by:-

- Working safely and efficiently and using where appropriate, protective equipment and complying with statutory obligations.
- Reporting incidents that have led or may lead to injury as defined by RIDDOR which are detailed below:-
- Adhering to Company safety procedures designed to secure a safe workplace.



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- Assisting in investigation of accidents and aiding the introduction of measures to prevent a reoccurrence.



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This statement on Company policies is applicable to all operations.

The Director will give his full support to all those who endeavour to implement and carry out the Company policy.

Signed:

**Andrew Johnson** BEng (Hons)

Position:

Joint Managing Director

Date: 4<sup>th</sup> January 2020

Review Date: 4<sup>th</sup> January 2021



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## Health and Safety Risks Arising from our Work Activities

### *Risk Assessments*

It is the aim of the Company to apply the greatest importance to all issues related to Health and Safety at work, and to do all that is reasonably practical to achieve that aim. To this end it looks for the support and co-operation of all its employees to PREVENT ACCIDENTS, and assist in both REDUCING AND ELIMINATING HAZARDS and RISKS throughout the whole Company, to strive and maintain safe, good and healthy working conditions and relations.

The company will ensure that every reasonable effort is made by MANAGEMENT to put into place the necessary systems of control that will assist in effecting the prevention of accidents to all employees and to maintain good and healthy working conditions and relations. To this end RISK ASSESSMENTS will be carried out on a regular basis and it is essential all employees understand the nature of hazards and reasons for preventative measures.

In addition to a suite of generic risk assessments to cover the main areas of work we undertake; site specific risk assessments will be carried out on a regular basis.

Generic risk assessments will be filed in the: ***Company's Health and Safety file.***

Site specific risk assessments will be filed: ***With the job documentation and/or project file***

Where risks are identified these will be dealt with in accordance with this policy and in order of the priority/severity assessed.